**School Name**

**Summary of Website Compliance Audit**

Please find below a summary of all the audit outcomes, showing clearly areas that may require further attention.

Audit conducted by M Thompson on 27 January 2022

✓ = compliant but may need an update or check the info is correct/up to date

|  |  |  |
| --- | --- | --- |
| Compliance Area | Appears Compliant | Appears Non-Compliant |
| School Contact Details |  |  |
| Admission Arrangements |  |  |
| School Uniform |  |  |
| Ofsted Reports |  |  |
| Exam and Assessment Results |  |  |
| Performance Tables |  |  |
| School Opening hours |  |  |
| Curriculum |  |  |
| Remote Education Policy |  |  |
| Behaviour Policy |  |  |
| Pupil Premium |  |  |
| PE and Sport Premium for Primary Schools |  |  |
| Equality Objectives (Public Sector Equality Duty) |  |  |
| Special Educational Needs (SEN) Report |  |  |
| School Complaints Policy and Procedure |  |  |
| Governor Information and Duties |  |  |
| Financial Information |  |  |
| Charging and Remissions Policies |  |  |
| Values and Ethos |  |  |
| Request for Paper Copies |  |  |
| Child Protection Policy (Not on DFE website list) |  |  |
|  |  |  |

**Website Compliance Review**

The table below provides a cyclic review highlighting when information/policies should be revisited. All school information published on a school website must be updated as soon as possible after a change and at least annually.

|  |  |  |
| --- | --- | --- |
| Compliance Area | Suggested Review frequency | Comments |
| School Contact Details:  your school’s name  your school’s postal address  your school’s telephone number  the name of the member of staff who deals with queries from parents and other members of the public  the name and contact details of your special educational needs co-ordinator (SENCO), unless you’re a special school | As required |  |
| Admission Arrangements (VC & community schools)  If the local authority manages your admissions process, refer parents to the local authority to find out about your school’s admission and appeal arrangements.  Foundation & VA schools - [What maintained schools must publish online - GOV.UK (www.gov.uk)](https://www.gov.uk/guidance/what-maintained-schools-must-publish-online) | As changes occur |  |
| School Uniforms  The published uniform policy should be easy to understand and, where a school has a school uniform, should:   * clearly state whether an item is optional or required * make clear if the item will only be worn at certain times of the year (for example, if it’s summer or winter uniform) * make clear whether a generic item will be accepted or if a branded item is required * make clear whether an item can only be purchased from a specific retailer or if it can be purchased more widely, including from second-hand retailers | As changes occur |  |
| Ofsted Reports  You must publish either a copy of your school’s most recent Ofsted report or a link to the report on the Ofsted website. | As soon as new report available |  |
| Exam and Assessment Results  You do not need to publish your key stage 2 results for the academic year 2021 to 2022 on your website, as the Secretary of State will not publish this data. This is because statutory assessments returned for the first time since 2019, without adaptations, after disruption caused by the pandemic.  You should continue to display your school’s most recent key stage 2 performance measures, as published by the Secretary of State, on your website. For most schools, these will be the performance measures published for the 2018 to 2019 academic year.  You should clearly mark that these performance measures are for the 2018 to 2019 academic year and are not current. For example, you could add the following sentence to your results:  “The government will not publish KS2 school level data for the 2021 to 2022 academic year. They have archived data from the 2018 to 2019 academic year because they recognise that the data from that year may no longer reflect current performance.” | Reviewed annually |  |
| Performance Tables  You must include a link to the school and college performance tables and your school’s performance tables page. | Reviewed annually |  |
| Curriculum   * the content of your school curriculum in each academic year for every subject, including Religious Education even if it is taught as part of another subject or subjects, or is called something else * the names of any phonics or reading schemes you’re using in key stage 1 * how parents or other members of the public can find out more about the curriculum your school is following. * Your approach to the curriculum should also include how you are complying with your duties in the Equality Act 2010 and the Special Educational Needs and Disability Regulations 2014 about making the curriculum accessible for those with disabilities or special educational needs. | Reviewed annually |  |
| Remote Education  You must publish information about your school’s remote education provision on your website. An optional template is available to support schools with this requirement. |  |  |
| Behaviour Policy  You must publish details of your school’s behaviour policy.  The policy must comply with Section 89 of the Education and Inspections Act 2006. |  |  |
| Pupil Premium  All schools that receive pupil premium funding must publish a pupil premium strategy statement each year by 31 December.  In the strategy statement, you must explain how your pupil premium and recovery premium is being spent and the outcomes that are being achieved for pupils. It’s important that parents and governors understand this, and you should write it with them in mind.  You must use the DfE template to produce your statement. This can be found alongside completed examples and guidance for school leaders on the pupil premium guidance page.  The template has been designed to ensure that your statement reflects the requirements in the pupil premium conditions of grant. This includes a requirement for pupil premium and recovery premium to be spent in line with the department’s ‘menu of approaches’ from the start of the 2022 to 2023 academic year. The menu can be found in the document ‘Using pupil premium: guidance for school leaders’, on the pupil premium guidance page.  We recommend that you plan your pupil premium use over 3 years. If you do so, you are still required to update your statement each year to reflect your spending activity for that academic year and the impact of pupil premium in the previous academic year. |  |  |
| PE and Sport Premium for Primary Schools  If your school receives PE (physical education) and sport premium funding, you must publish:   * the amount of premium received * a full breakdown of how it has been spent * the impact the school has seen on pupils’ PE, physical activity, and sport participation and attainment * how the improvements will be sustainable in the future   You are also required to publish the percentage of pupils within your year 6 cohort who met the national curriculum requirement to:   * swim competently, confidently, and proficiently over a distance of at least 25 metres * use a range of strokes effectively * perform safe self-rescue in different water-based situations |  |  |
| Public Sector Equality Duty  The Equality Act 2010: advice for schools outlines how your school can demonstrate compliance with the public sector equality duty – for example, including details of how your school is:   * eliminating unlawful discrimination, harassment and victimisation and other conduct prohibited under the Equality Act 2010 * advancing equality of opportunity – between people who share a protected characteristic and people who do not * fostering good relations between people who share a protected characteristic and those who do not * consulting and involving those affected by inequality, in the decisions your school takes to promote equality and eliminate discrimination - affected people could include parents, pupils, staff and members of the local community   As public bodies, local authority-maintained schools must comply with the public sector equality duty in the Equality Act 2010 and the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017. This means you must publish:   * details of how your school complies with the public sector equality duty - you must update this every year * your school’s equality objectives - you must update this at least once every 4 years | Annual |  |
| Special Educational Needs & Disability (SEND) Information  You must publish an Information Report on your website about the implementation of your school’s policy for pupils with SEN and should update it annually.  You should update any changes occurring during the year as soon as possible. The report must comply with section 69 of the Children and Families Act 2014, meaning that it must contain:  the ‘SEN Information’ specified in schedule 1 to the Special Educational Needs and Disability Regulations 2014. (Statutory guidance on this is contained in section 6.79 to 6.82 of the Special educational needs and disability code of practice: 0 to 25 years);  information as to:   * the arrangements for the admission of disabled pupils * the steps you have taken to prevent disabled pupils from being treated less favourably than other pupils * the facilities you provide to help disabled pupils to access the school * the plan prepared under paragraph 3 of schedule 10 to the Equality Act 2010 (accessibility plan) for: * increasing the extent to which disabled pupils can participate in the school’s curriculum * improving the physical environment of the school for the purpose of increasing the extent to which disabled pupils are able to take advantage of education and benefits, facilities or services provided or offered by the school * improving the delivery to disabled pupils of information which is readily accessible to pupils who are not disabled | Annual |  |
| Complaints procedure  You must publish details of your school’s complaints procedure, which must comply with section 29 of the Education Act 2002.  You must also publish (as part of your SEND information report) any arrangements for handling complaints from parents of children with SEND about the support the school provides. |  |  |
| Governor Information and Duties  You must publish information on the governing body in line with the constitution of governing bodies of maintained schools statutory guidance. This should include:   * details of the structure and responsibilities of the governing body and its committees * the full names of the Chair of the governing body and Chair of each committee * information about each governor, including their: * full name, date of appointment, term of office, date they stepped down (where applicable) and who appointed them (in accordance with the governing body’s instrument of government) * relevant business and financial interests including: * governance roles in other educational institutions * any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives) * attendance record at governing body and committee meetings over the last academic year   You should also publish the same information for associate members making it clear whether they have voting rights on any of the committees to which they have been appointed. | Annually or as changes occur |  |
| Financial Information  You must publish:  how many school employees (if any) have a gross annual salary of £100,000 or more in increments of £10,000 - we recommend using a table to display this.  a link to the webpage which is dedicated to your school on the schools financial benchmarking service. | Annually |  |
| Charging and Remissions Policies  You must publish your school’s charging and ‘remissions’ policies (this means when you cancel fees). The policies must include details of:   * the activities or cases where your school will charge pupils’ parents, * the circumstances where your school will make an exception on a payment you would normally expect to receive under your charging policy | 3 yearly |  |
| Values and Ethos  Your website should include a statement of your school’s ethos and values. | Whenever changed | Vision & Values page |
| Request for Paper Copies  If a parent requests a paper copy of the information on your school’s website, you must provide this free of charge. | Ongoing | On contact page |
| Child Protection Policy (not a DFE website requirement) | Annually |  |

*https://www.gov.uk/guidance/what-maintained-schools-must-publish-online*